

# SHAH FAISAL

HSE Senior Training Coordinator  
Br CAT International Company  
(South Ghawar Projects)  
Aramco Approved  
Immediately available for transfer

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## PERSONAL INFORMATION

<b>Position:</b>	HSE Sr Training Coordinator	<b>Mobile</b>	+966 502262446
<b>Nationality</b>	Pakistan	<b>Email</b>	<a href="mailto:zada41@yahoo.com">zada41@yahoo.com</a>
<b>Languages</b>	English, Arabic, Urdu, Pashto	<b>Date of Birth</b>	02-Sep-1971
<b>Driving License SA</b>	Readily Available		

## EDUCATION

<b>Degree</b>	<b>University / Institute</b>	<b>Grad Year Passed</b>
OSHA (45Hrs)	OSHA Academy.	2021
IOSH (Managing Safely).	Institution of Occupational Safety and Health.	2017
Diploma in Health Safety & Environmental Engineering.	Allied Institute of Technical Training Rawalpindi	2019
Train the Trainer Level 7 Diploma	Staff Training Solution (UK)	2021
Train The Trainer Certification (IADC)	Petroleum and Natural Gas Institute of Technology. (PNGIT).	2021
NEBOSH International General Certificate (IGC 1,2)	British Council (UK)	2022
Bachelor of Commerce.	Allama Iqbal Open University Islamabad.	2020
FSC	Board of Intermediate and Secondary Education Karachi.	1993

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<b>Company</b>	<b>CAT International Limited, Saudi Arabia</b>		
<b>Position</b>	<b>HSE Senior Training Coordinator.</b>	<b>Year</b>	<b>2020 to date.</b>
<b>Projects</b>	<b>Saudi Aramco – Maintain Potential Pipeline &amp; Well Tie-In Project</b>		
	<ul style="list-style-type: none"><li>▪ Conducting training sessions for the safety team to make them up to date with client's safety standards.</li><li>▪ Developing and scheduling training programs as per company training policy / as per client requirement.</li><li>▪ Conducting site specific safety orientation for new employees deputed on the project from Head Office.</li><li>▪ Coordinating and assisting third-party training conducting on project site and coordinating with third party training institute for training approved cards/certificates.</li><li>▪ Perform safety training sessions to educate employees about specific hazards, risks, and their controls.</li><li>▪ Coordinating with project management to analyse the training needs analysis and monitoring the effectiveness of the training in workers by training evaluation with the safety team.</li><li>▪ Developing/Reviewing new training presentations as per training management plan.</li><li>▪ Conducting training sessions to close the observations raised by client and internal auditors.</li><li>▪ Maintaining training track record of SSE and other employees who have completed training sessions.</li><li>▪ Follow-up with site coordinators and supervisors for training requirements and refreshment training sessions.</li><li>▪ Preparing training reports and training log sheets for internal records.</li><li>▪ Maintaining records for the audits, to meet the training requirements and standards set by client.</li></ul>		

<b>Company</b>	<b>HABIB HEALTH CARE</b>		
<b>Position</b>	<b>CEO</b>	<b>Year</b>	<b>2016-2019</b>
<b>Industry</b>	<b>HealthCare Industry</b>		
	<ul style="list-style-type: none"><li>▪ Delivered the best quality of patient care Training and mentoring.</li><li>▪ Leading while creating a positive and productive culture.</li><li>▪ Setting up standards for operational excellence.</li><li>▪ Hired and retained qualified staff.</li><li>▪ Implemented clinical procedure and policy.</li><li>▪ Developed a relationship with outside organizations, including the medical community, referring physicians, and the media.</li><li>▪ Delivered Training and coaching for strong financial performance.</li></ul>		
<b>Company</b>	<b>SAUDI BIO MEDS</b>		
<b>Position</b>	<b>SALES EXECUTIVE</b>	<b>Year</b>	<b>2013-2015</b>
<b>Industry</b>	<b>HealthCare Industry</b>		
	<ul style="list-style-type: none"><li>▪ Presented and trained Personals for products to doctors, pharmacists, and other clients.</li><li>▪ Persuaded clients through presentations to buy your company's products.</li><li>▪ Provided an after-sales service.</li><li>▪ Meeting agenda and presentation slides to achieve sales targets.</li><li>▪ Organizing and attending medical conferences.</li><li>▪ Led the sales team in number of CPAP's sell monthly.</li><li>▪ Worked closely with manage care plans, Medicare to ensure full coverage of all products in portfolio</li><li>▪ Developed customer relationships and achieve sales objectives for product portfolio.</li></ul>		

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<b>Company</b>	<b>LE MERIDIEN MAKKAH HOTEL</b>		
<b>Position</b>	<b>BRAND TRAINER</b>	<b>Year</b>	<b>JAN 2012-NOV 2012</b>
<b>Industry</b>	<b>Hospitality Group</b>		

- Collaborated with management to identify company training needs.
- Scheduled appropriate training sessions.
- Overlooked and directed seminars, workshops, individual training sessions, and lectures.
- Planned and implemented effective training curriculum.
- Supervised training budgets.
- Prepared hard copy training materials such as module summaries, videos, and presentations.
- Trained and guided new employees.
- Developed monitored systems to ensure that all employees are performing job responsibilities according to training.

<b>Company</b>	<b>LE MERIDIEN TOWERS</b>		
<b>Position</b>	<b>Engineering Assistant</b>	<b>Year</b>	<b>2008-2011</b>
<b>Industry</b>	<b>Hospitality Group</b>		

- Assisted the chief engineer in the day-to-day work and oversee the preventive maintenance of all equipment.
- Assumed all the responsibilities and authority of the chief engineer in his absence.
- Took regular training classes of Engineers and Staff.
- Checked all logbooks daily and take corrective measures accordingly.
- kept Chief Engineer informed of all the activities and incidence in the Engineering Department.
- Coordinated with the outside agencies or vendors for repair and maintenance work.
- Checked the quality of engineering goods procured by the organization.
- To obtain a thorough knowledge of firefighting appliances.
- Able to represent engineering department on HOD meeting during the absence of Chief engineer.
- Took decisions to ensure successful operation.
- Responded to emergencies in a timely manner.
- Effectively perform vendor management.
- Managed quotations to finalization.
- Monitored and recorded utility consumption and assist the Chief Engineer to maintain efficiency.
- Maintained history card for all the plant equipment.
- Provide supervision and leadership to colleagues within his/her area of the Technical Services Department.
- Daily coordinated technical services department in his/her area of responsibility.
- Advised on the duty roster for his/her area of responsibility.
- Prepared reports, maintain inventories, and kept accurate records, ordered equipment and supplies.
- Ensured corrected maintained all equipment in conjunction with the other user departments.
- Stayed abreast with the technological advances in surveillance & safety of equipment.
- Ensured that Operational problems are promptly brought to the attention of the Technical Supervisor.

<b>Company</b>	<b>LAKSON TABBACO CO.</b>		
<b>Position</b>	<b>SALES &amp; MERCHANDIZING SUPERVISOR</b>	<b>Year</b>	<b>1997-2005</b>
<b>Industry</b>	<b>Manufacturing</b>		

- Managed workflow.
- Trained new hires.

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- Created and managed team schedules.
- Reported to HR and senior management.
- Evaluating performance and providing feedback.
- Identifying and applying career advancement opportunities.
- Helping to resolve employee issues and disputes.

## ARAMCO APPROVALS:

- **HSE Training Coordinator South Ghawar Well Tie-In Project.**
- **HSE Senior Training Coordinator South Ghawar Transmission Pipeline Project.**

## APPRECIATION CERTIFICATES

- **ONE MILLION SAFE MAN HOURS- (South Ghawar Transmission Pipeline Project).**

## TRAININGS AND CERTIFICATES

### Training Descriptions

- IGC NEBOSH.
- IOSH (Managing Safely).
- OSHA (Managing Safety and Health).
- AIMS (NSC OSHA Compliance 30 Hour General Industry Training).
- IADC (DIT) Hazard Recognition Train the Trainer
- IADC (DIT) Confined Space Entry Train the Trainer.
- IADC (DIT) Fire Fighting Train the Trainer.
- IADC (DIT) H2S SCBA Train the Trainer.
- Knights Safety (COSHH Risk Assessor Certification).
- Knights Safety (Hazard Communication Program).
- OSHA (Construction Safety & Health).
- OSHA (Physical Health Hazard in Construction).
- OSHA (Hazard Communication).
- OSHA (Electrical Safety for Employees).
- OSHA (Focus Four Electrocutation Hazards).
- OSHA (Focus Four Struck-by-Hazards).
- OSHA (Caught in or Between Hazards).
- OSHA (Material Handling Safety).
- OSHA (Confined Space Safety).
- OSHA (Personal Protective and Life Saving Equipment's).
- OSHA (Stairway and Ladder Safety).
- OSHA (Ergonomics Hazards in Construction).
- OSHA (Scaffold Safety).
- OSHA (Heat and Cold Stress Safety).

## COMPUTER SKILLS

- Microsoft Word.
- Microsoft Excel.
- Power Point.
- Outlook.

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Roll No. 30101



Sr. No. 3001

## EDUCATIONAL & TECHNICAL COUNCIL

Established Under (ACT, XXI OF 1860 Govt. of Punjab Pakistan)

# Diploma

This is Certified that SHAH FAISAL

S/D/W of HABIB ULLAH

Registration No. IETC/AITT/E70-3001

Has Been Successfully Completed the THREE YEARS Program of Instruction  
in HEALTH SAFETY & ENVIRONMENTAL ENGINEERING

From JAN 2017 To DEC 2019 He/She showed the Following in Exams

Total Marks	Obtained Marks	Percentage	Grade
3000	2460	82%	A



In recognition therefore

*This Diploma is Awarded*

to student through internal assessment / examination held

by ALLIED INSTITUTE OF TECHNICAL TRAINING RAWALPINDI

Training Center / Workshop campus of IETC



Online Verification ([www.ietc.org.pk](http://www.ietc.org.pk))



DIRECTOR / CEO

Note: This diploma / certificate issued without alteration or erasure Errors/omissions expected

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**ASIF IMRAN BUTT**  
Deputy Director (P&BD)  
Regional Office  
National Vocational & Technical  
Training Commission, Islamabad  
Ph: 051-9215392

**ATTESTED**

  
**General Secretary**  
Ieta Educational & Technical Council  
ACT. XN of 1860 Govt. of Punjab



Ministry of Foreign Affairs, Pakistan  
HQ29126aa



Checked by Muhammad Shahid  
Asstt Dir (Cons-III)

**COUNTERSIGN**  
Ministry of Foreign Affairs is not  
responsible for the  
contents of the documents

**CHECKED  
VERIFIED**

Roll No. 30101  
for Verification Visit.  
[www.ietc.org.pk/Verification](http://www.ietc.org.pk/Verification)  
(Ieta Educational & Technical Council)

**07 MAY 2021**

Prepared & Online Checked by

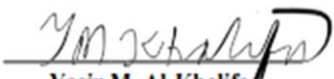


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**SAUDI ARABIAN OIL COMPANY**  
**UR ENG & PROJECT MANAGEMENT DEPARTMENT**  
South Ghawar UR Field Development Division (30035342)  
4th Floor JGC Kashoggi Building, Al Khobar, KSA  
Tel: 013 806 9999

أرامكو السعودية  
saudi aramco 

<b>DOCUMENT TRANSMITTAL</b>	TRANSMITTAL No. <b>T-SGPMT-CAT-2021-1280</b>	DATE: <b>18 November 2021</b>		
TO: <b>Sleiman Kfoury</b> Project Manager Br. C.A.T International Co. Ltd.	FROM: <b>Yasir M. Al-Khalifa</b> Company Representative SAUDI ARAMCO			
Contract No.: 6600045862	<b>PROJECT TITLE:</b> South Ghawar Transmission Pipelines <b>LOCATION:</b> South Ghawar			
<b>DETAILED DOCUMENTS HEREUNDER ARE FORWARDED TO YOU FOR:</b> <input type="checkbox"/> CONCURRENCE <input type="checkbox"/> FILE AND RECORDS <input type="checkbox"/> NO OBJECTION <input type="checkbox"/> FOR REVIEW <input type="checkbox"/> PER YOUR REQUEST <input type="checkbox"/> COMMENT <input type="checkbox"/> CORRECT & RESUBMIT <input type="checkbox"/> RETURN <input checked="" type="checkbox"/> OTHER AS NOTED (See Below)				
<b>DETAILED DESCRIPTION</b>				
<b>Subject:</b> Response to –				
<b>#</b>	<b>Doc. Number</b>	<b>Rev</b>	<b>Description</b>	<b>Review Result</b>
1	N/A	N/A	CV OF Sr. HSE TRAINING COORDINATOR MR. SHAH FAISAL	1
			----- NOTHING FOLLOWS -----	
Response to Letter No CAT/SGTPL/0272-21				
Attachment(s):				
Company Document Review Form – DRF-CAT-L-0272				
AFN/SAM		Signed:		
		 <b>Yasir M. Al-Khalifa</b> Company Representative		
		12/12/2021 <b>Date</b>		
Transmitted By :  Rodel Quibada Bacaycay Telephone No. : 013 821 3449	Received By:  _____ Name & Signature		Cc: <input checked="" type="checkbox"/> Site File <input checked="" type="checkbox"/> File Index <input checked="" type="checkbox"/> Proj. Engr.	

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**UR ENG & PROJECT MANAGEMENT DEPARTMENT**  
South Ghawar UR Field Development Division (30035342)  
4th Floor JGC Kashoggi Building, AlKhobar, KSA  
Tel: 013 806 9999



September 28<sup>th</sup>, 2021

**RE: Resume of HSE Training  
Coordinator Mr. Shah Faisal**

**L-SGPMT-CAT(WT)-2020-0071**

**ALI YOUSSEF FAWAZ,**  
Project Manager  
Br. C.A.T International Co., Ltd.  
Contract No. 6600048140  
Al-Khobar, Kingdom of Saudi Arabia.

In Reference to Contractor letter (L-CAT-SGWTI-0075-21) Dated September 15<sup>th</sup>, COMPANY accepts CONTRACTOR'S proposal to assign **Mr. Shah Faisal as an HSE Training Coordinator** for the Above-mentioned Project, Subject to his **30 Days** Site Work Performance.

Should you have any inquiries, please contact Najeeb Albukhitan Project Engineer at 013-821-3534.

Very truly yours,  
**SAUDI ARABIAN OIL COMPANY**

  
9/28/2021  
YASIR M. ALKHALIFA Company Representative

  
NYB

Attachment(s): NO.

Cc: DCC File  
Sultan A. Al Otaibi, Sr. Operations Representative, URGOD  
Najeeb Y. Albukhitan, Project Engineer,



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## Certificate of Achievement

This is to certify that

**Shah Faisal**

has successfully completed

**Train the Trainer (Level 7 Diploma)**

July 2021

A handwritten signature in black ink, appearing to read 'Adnan Noreem', is written over a light blue circular stamp.

**Adnan Noreem**  
Director

**Staff Training Solutions**

REGISTRATION NUMBER  
4520

This certificate remains the property of Staff Training Solutions and must  
return to us in any circumstances be altered or otherwise falsified.

CERTIFICATE NUMBER  
08100

[www.stafftrainingsolutions.co.uk](http://www.stafftrainingsolutions.co.uk)

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This is a certificate awarded to

**SHAH FAISAL**

on successfully completing

**Managing Safely**

a course approved and validated by the

**Institution of Occupational Safety and Health**

in association with

**EIOSH Private Limited**

Signed on behalf of IOSH

A handwritten signature in blue ink, appearing to read 'Zew Messinger'.

Chief Executive

A handwritten signature in blue ink, appearing to read 'Paul'.

Course Organiser



26 January 2017

Cert No.: 500133

Date:

# SHAH FAISAL

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# OSHAcademy™

Occupational Safety & Health Training



This is to certify that

## SHAH FAISAL

Has successfully completed all academic requirements in this 2-hour Occupational Safety & Health Course of study presented by  
OSHAcademy Authorized Training Provider (ATP), EIOSH Private Limited.

## Managing Safety and Health Construction

Topics covered in this training include: Management Leadership; Worker Participation; Hazard Identification, Assessment, Prevention, and Control; Education and Training; Program Evaluation; Communication and Coordination; and Development and Deployment Action Items.



161768-117

01-25-2021

Student #

Issue Date

Steven J. Geigle, OHA, OET, COSH-E  
Director, Instructor  
OSHAcademy Safety and Health Training

Ansh Mahmood  
Training Director  
EIOSH Private Limited  
Pakistan  
ATP #: 201607PK

### Verify Contents



Certificates can be validated through the  
OSHAcademy website.  
Validation Code: 161768-117-265-e4hE9  
[www.oshacademy-atp.com/verify](http://www.oshacademy-atp.com/verify)



The content of this training conforms with U.S. Department of Labor  
(OSHA) training standards and ANSI Z490.1, Criteria for Accepted  
Practices in Safety, Health and Environmental Training.

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# OSHAcademy™

Occupational Safety & Health Training



This is to certify that

## SHAH FAISAL

Has successfully completed all academic requirements in this 6-hour Occupational Safety & Health Course of study presented by  
OSHAcademy Authorized Training Provider (ATP), EIOSH Private Limited.

## Safety Supervision and Leadership

Topics covered in this training include: Overview of Supervisor Responsibilities, Identifying Hazards, Safety Inspections, Accident Investigation, Job Hazard Analysis, Correcting Hazards, Providing Safety Training, Basic Safety Leadership Styles, Accountability and Administering Discipline, and Creating an Effective Safety Culture.



161758-117

01-22-2021

Student #

Issue Date

Steven J. Geigle, M.A., GBT, CSHM-E  
Director, Instructor  
OSHAcademy Safety and Health Training

Anthe Muzirwood  
Training Director  
EIOSH Private Limited  
Pakistan  
ATP #: 201003PK

Validate Certificate



Certificates can be validated through the  
OSHAcademy website.  
Validation Code: 161758-117-3566  
[www.oshacademy-atp.com/verify](http://www.oshacademy-atp.com/verify)



The content of this training conforms with U.S. Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.

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# CERTIFICATE

FOR SUCCESSFULLY COMPLETING

**The COSHH Risk Assessor Certification™**

PRESENTED TO

**SHAH FAISAL**

**DALE ALLEN**

FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIOSH**

COURSE PROVIDER

Issued: 2021-01-15

Certificate ID: 9biribbqah



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# CERTIFICATE

FOR SUCCESSFULLY COMPLETING

**Hazard Communication Programs**

PRESENTED TO

**SHAH FAISAL**

**DALE ALLEN**  
FOUNDER OF THE KNIGHTS OF SAFETY

**ROY ROGERS, CFIO SH**  
COURSE PROVIDER

Issued: 2021-01-06

Certificate ID: e2rmfmhgec



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# CERTIFICATE

FOR SUCCESSFULLY COMPLETING

The COSHH Risk Assessor Certification™

PRESENTED TO

SHAH FAISAL

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FOUNDER OF THE KNIGHTS OF SAFETY

ROY ROGERS, CFIOSH  
COURSE PROVIDER

Issued: 2021-01-15

Certificate ID: 9biribbqah





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BR. C.A.T. INTERNATIONAL CO. LTD.

## *Certificate of Achievement*

### Shah Faisal

has successfully completed

### Mobile Device Security

September 11, 2021



BR. C.A.T. INTERNATIONAL CO. LTD.

## *Certificate of Achievement*

### Shah Faisal

has successfully completed

### IT Security in the Workplace

September 11, 2021